

Minutes for the Meeting of Embleton Parish Council

Monday 24th April 2017 at 7.00pm

Creighton Memorial Hall, Embleton

Chairman: Terry Howells

Present: Georgina Armstrong, Raymond Carss, Neville Fawcett, Adam Moody, David Morgan, Cllr Kate Cairns

Absent: Richard Manners

Clerk: Melissa Gilroy

423. Declaration of interests: None

424. Apologies: Gordon Coxon, John Young, Ray Imeson

425. Confirmation of minutes of last meeting

The Minutes of the 27th March 2017 were agreed as a true record.

426. Matters arising from minutes of last meeting

- **Christon Bank Stone Planters.** The Clerk is in receipt of the builder's 5m Public Liability Insurance certificate and has passed this onto Northumberland County Council (NCC) for a permission to begin the work. Cllr Young has agreed to supply the stone.
- **Bus Shelter.** Cllr Imeson & Cllr Carss spoke to David Astbury following the last PC meeting he was unable to complete the work before June 2017 therefore an alternative builder has been sourced. Cllr Imeson removed the current shelter and building work on the new shelter is almost complete with the roof and seating to be fitted. NCC are expected to commence the kerb work and move the lamppost in the next few weeks. Chairman to organise the re-siting of the lamppost dog bin.

427. County Councillor's Report. Cllr Kate Cairns reported:

- **Drainage Work at Fallodon.** All work has now been completed at the crossing. The bridge work was completed at the same time to minimise disruption. The road along the Fallodon stretch is due to be resurfaced in October 2017.
- **Road outside Christon Bank Post Office.** Cllr Cairns reported that the road surface outside Christon Bank shop is due to be repaired by NCC.

428. Dog Control Proposals. The proposal of a dog warden funded through local businesses, AONB, National Trust and the local Parish Councils was discussed. Councillors did not consider the control of dogs as a problematic issue for Embleton Bay but would be in support of positive promotion of dog control (signs around the area) without the need of a warden. Cllr Armstrong showed the two signs that were about to be placed at the playpark and on the playing field. The Councillors agreed to have more signs made for placement around Embleton Bay, Cllr Armstrong to action. Cllr Cairns reaffirmed her support for responsible dog ownership in the local area and informed the PC of the Responsible Dog Charter due to be published in June 2017.

429. Approval of BDO Audit Governance Statement. All Councillors agreed to the statements within section 1 of the BDO Annual Governance document. The Chairman and Clerk signed section 1.

- 430. Review of Year End Accounts.** The 2016-17 EPC Financial Year End Statement and balance sheet was circulated to Councillors prior to the meeting. All Councillors approved the Year End Statement.
- 431. 2017 EPC Charitable Donations.** A table summarising EPC charitable donations in 2016 and the requests for 2017 was circulated to Councillors prior to the meeting. The Councillors agreed to replicate the donations in 2017 and make additional donations to Northumberland Community Voluntary Action (£25) and Northumberland Age UK (£100). Cheques to be raised for signing at the next PC Meeting.
- 432. Village Green Businesses Annual Payment.** Clerk to write to the businesses within Embleton that display an advertising board on the village green to request their £100 annual contribution towards the upkeep of the green. One board per business to be allowed.
- 433. Road Side Trees.** The Clerk advised that NCC complete the annual tree survey within the Embleton school grounds. Cllr Carss to enquire about a report and assessment from an alternative source.
- 434. PC Elections 2017.** The PC nomination results were uncontested therefore no PC Election is required on May 4th 2017 for EPC. There are six confirmed Parish Councillors within the new PC including Cllr Howells, Cllr Armstrong, Cllr Moody, Cllr Manners, Cllr Carss and Cllr Fyffe.
- 435. Neighbourhood Plan.** A date for the next Neighbourhood Plan meeting is to be arranged. Chairman / Clerk to action. Also see agenda point 438.
- 436. Creighton Place Development.** The building of the houses has been delayed due to a shortage in stone. Councillors reported that the layout of the houses is not according to the original approved plan. Clerk to contact NCC to see if any planning application amendments had been submitted / approved.
- 437. Quarry Site.** An Extraordinary EPC Meeting was held on 12th April to discuss the Community Asset Transfer (CAT) of the Quarry site. See the meeting minutes for an update and summary of agreed actions. Since the meeting the Chairman meet with Sintons solicitors in Newcastle who agreed to complete the legal rate at a reduced cost of £1k. Councillors agreed to this cost. Chairman to appoint solicitor and inform NCC.
- 438. Meeting Reports**
- **Neighbourhood Planning Networking Event.** County Hall, County Durham 18th April. Cllr Howells and David Ainsley attended the session. Cllr Howells reported that the session was useful in making contact with other groups developing a NP. Funding (£9k) is only available until March 2018 and must have been used by this time.
 - **Freedom of Information Briefing Session.** Thursday 30th March, 2pm at County Hall. Councillors unable to attend the meeting. The minutes of the meeting were circulated by the Clerk.
- 439. Forthcoming Meetings.**
- **CAN Spring Conference, Wednesday 10th May, Great Hall, Alnwick Castle 1-4pm.** Cllr Morgan to attend.
- 440. Embleton Joint Burial Committee (EJBC).** Bradley Hall have been appointed to manage the sale of Cemetery House. The 'For Sale' sign is on display and the house is due to be actively marketed on the website. The sale will be open to offers before a defined date (tbc).

441. Emails Received / Correspondence.

- **Speeding in Christon Bank.** The speed watch camera co-ordinated by Longhoughton PC has visited Christon Bank several times in the past month, sited along the B1340. A number of cars have been reported to the Police as a result of speeding.
- **Dunstan Steads.** An anonymous letter was received on 9th April in response to the PC letter to Dunstan Steads residents regarding the roadside grass cuttings. The letter was circulated to Councillors prior to the meeting. Councillors discussed that no actions or response could be taken as a result of the anonymous letter.
- **Housing White Paper Consultation – NALC.** Chairman to respond on behalf of EPC.

442. Financial Matters.

- Account Balance £16372.86 @ 30/03/2017
- Spent & Received since 28/02/17
 - Clerk Wages & Expenses (February 2017) -£143.22
 - Methodist Church Christon Bank -£10.00
 - Clerk (PC Laptop Microsoft Office 365 renewal) -£59.99
 - Clerk (PC Laptop Norton Virus Protection) -£24.99
 - Playing Field Rates – NCC -£71.27
 - 2017-18 Precept payment 1 +£7650.00
- Cheques required
 - Zurich Insurance -£469.80
 - Clerk wages & expenses (March 2017) -£268.00
 - Clerk printer ink, paper & stamps -£14.50
 - Creighton Hall (12th April) -£13.75
 - Creighton Hall (24th April) -£13.75

443. Planning Matters - Update

- 17/00213/FUL. Proposed 1.5 Storey, 4 bed room dwelling house with integral garage, Roof lights to roof space bedrooms. 8 Creighton Place, Embleton, Alnwick, NE66 3FA. Mr & Mrs W Armstrong
GRANTED
- 17/00294/FUL. Proposed upgrade of existing fabric of dwelling with addition of extra thermal insulation, brick external leaf, new roof covering and new double glazed windows and door. 46 Greyfield Estate, Embleton, Alnwick, NE66 3XU. Mr David Jones
GRANTED
- 17/00706/FUL. Proposed creation of a new rear extension to be used as a living / dining area. 7 Springfield View, Christon Bank, Alnwick, NE66 3DQ. L Mould
GRANTED
- 17/01056/FUL. Removal of single storey garage and utility room and construction of new two storey extension. Audean, Station Road, Embleton, Alnwick, NE66 3XJ. Mrs M Goss
Expiry for Comment: 24th April 2017
No Comment – Clerk to respond.

444. Agenda Items for Next Meeting. None

445. Time, Date and Venue of next meeting

Proposed that the meeting should be held on Monday 22nd May 2017 at 7:00pm in Creighton Hall, Embleton.