

# Minutes for the Meeting of Embleton Parish Council

Monday 26<sup>th</sup> March 2018 at 7.30pm

Creighton Memorial Hall, Embleton

**Chairman:** Terry Howells

**Present:** Adam Moody, David Cooper, Andrew Chillingsworth, Georgina Armstrong  
Richard Manners, Ray Imeson

**Attendees:** County Councillor Wendy Pattison (Northumberland County Council (NCC),  
Tony Brown (Alnwick Medical Group), 5 members of the public

**Clerk:** Melissa Gilroy

## 634. Declaration of Interests

- Cllr Manners Agenda Item 631 – Planning Application Land North of Quarry House for eight dwellings.
- County Councillor Wendy Pattison – Agenda Item 631 as a member of the NCC Planning Committee.

635. **Apologies:** Vickie Fyffe, Raymond Carss, Monica Cornall

## 636. Confirmation of minutes of last meeting

The Minutes of the 26<sup>th</sup> February 2018 are to be agreed at the April 2018 Parish Council (PC) meeting with the following amendments:

- Amendment to Agenda point 631 Planning Application North of Quarry House
- Amendment to Agenda point 621 Neighbourhood Plan

637. **Tony Brown – Alnwick Medical Group.** Tony Brown gave a brief overview on the services supplied by the Alnwick Medical Group with particular focus upon access to the Alnwick Baby Clinic for the members of the Embleton community lacking transport. A satellite clinic used to run in Longhoughton however this ceased due to low attendance numbers, the Health Visiting team are available to make house calls to families struggling to access transport. The Alnwick Medical Group have also been in discussion with NEED Ltd with regards to helping improving access to healthcare within the local community. Cllr's felt that it would be useful if Tony Brown could discuss village need with Christine Hunter on behalf of the Church playgroup 'Trinity Tots'. Clerk to provided contact details. At present there are no plans to remove the surgery within Embleton and the services it provides will be reviewed as the medical resources improve across the Alnwick Medical Group. A possibly of a briefing session held by Alnwick Medical Group with the community was discussed and Cllr's agreed that this would be a worthwhile. Date to be agreed.

## 638. Matters arising from minutes of last meeting.

- **Quakers Row Property Boundaries.** The Chairman met with Mr Chisholme from Quakers Row to discuss the option of leasing the land from the PC. A lease agreement with boundary map has been drawn up and issued to Mr Chisholme to sign. A fee of £150 per annum has been agreed for the 5-year term of the lease which is due to commence on 1<sup>st</sup> April 2018.
- **Christon Bank Bus Service.** Neil Easton is currently in negotiation with Need Ltd with regards to the dial-a-ride service. Ongoing. Clerk to chase up.

- **Christon Bank Defibrillator.** The application to adopt the BT phone box kiosk has been accepted, contracts signed, and £1 deposit paid. Stephen Carey have been informed and the PC are currently waiting for BT to remove the telephone and issue a completion notice. The defibrillator will be ordered once this has been received, Clerk to action.
- 639. County Councillor's Report.** County Cllr Pattison provided a report that was circulated to Cllr's alongside the meeting summons and agenda. The full report is available upon request. In summary, the following issues were reported:
- NEED Bus Service for Christon Bank (see also agenda point 638)
  - Potholes
  - Roads in the Longhoughton Ward
  - 9 Parish Council Chairman's Meeting
  - Northumbria in Bloom
  - Introduction to making Tax Digital
  - A1 Road Closure
  - Young People's Coaching Programme
- 640. Christon Bank – 20mph Speed Restrictions.** At the February 2018 meeting Cllr's felt that a 20mph zone with rumble strips and a passage for cyclists was the preferred option for Christon Bank. Post meeting via email the Cllr's unanimously agreed to proceed with the plans without further village consultation as it was felt the plans had been widely publicised via the PC Minutes on the website and the 'Notes from the Parish Council' in the Whinstone Times in which time no objections to the proposals had been received. County Cllr Pattison reported that NCC had received feedback from residents both opposing and supporting the 20mph restrictions. As a result, Neil Snowdon at NCC has proposed an Experimental Traffic Regulation Order which would be in place for a period of 12 months for the 20mph zone. This effectively is an ongoing consultation where comments are encouraged both positive and negative which allows NCC to make an informed decision on the scheme going forward. Cllr's unanimously agreed to the scheme, Clerk to feedback and request a timeframe for implementation.
- 641. Dog Bin Repairs.** Bill Pringle (NCC) reported the fallen dog bin on Station Road Embleton. Other dog bins requiring repair include the dog bin opposite the shop in Christon Bank. Cllr Imeson and the Chairman to assess the damage and advise of the actions needed to fix these.
- 642. Councillor Email Addresses & Freedom of Information.** The issue of personal email addresses and freedom of information was discussed. If PC's emails were investigated, private Cllr emails would also be looked at. Several local PC's have opted to adopt Cllr PC email address as a result e.g. CllrSmith@embletonpc.co.uk etc. The Chairman requested that Cllr's consider the option of having a PC email address or keep their own personal email address for emails. To be discussed and agreed at the April PC meeting.
- 643. Charity Donation 2018-19.** A summary of the charitable donations made by the PC in 2017-18 was circulated to Cllr's prior to the meeting. The Cllr's agreed the donations for 2018-19. Cllr's were asked to vote on the Cricket Club donation with 2 votes for the requested £1000 donation and 4 votes for a £500 donation. Cheques to be signed at the April 2018 PC meeting then distributed.

Post meeting note – the Chairman recognised that there should have been a conflict of interest recorded against Cllr Cooper for this item and that Cllr Cooper should have been ineligible to vote. He decided however that his participation had not materially affected the outcome and the vote should be recorded as 4 votes for £500, 1 vote for £1000 and 1 abstention.

- 644. Annual Parish Council Insurance 2018-19 Quote.** The PC Insurance is due for renewal in May 2018. A renewal quote from Zurich has been received with an increase of £14.56 (quote of £484.36). Cllr's agreed the quote. Clerk to action, cheque to be signed at the April PC Meeting.
- 645. Neighbourhood Plan.** The Chairman provided an update of the Neighbourhood Plan (NP) working party group. The settlement boundaries for both villages within the Parish have been agreed and are due to be published as a pull-out supplement in the next Whinstone Times. Local residents will have an opportunity to feedback their thoughts on these boundaries. The consultant (Ludman Planning) is currently writing the plan with a target for completion by December 2018. The new settlement boundaries are not a recognised planning objection until the NP process has been completed and the NP is in place. In the past month two planning applications have been submitted that are outside of these boundaries.
- 646. Removal of Lifesaving Equipment – Embleton Bay.** NCC responded to the PC letter regarding the removal of the life-saving equipment along Embleton Bay. 'In 2011 a full risk assessment of beaches in Northumberland was undertaken by the RNLI. In respect of Embleton Bay (and in common with a number of other areas on the north Northumberland coast) there was a clear recommendation that due to the shallow shelving nature of the beach no public rescue equipment was deemed necessary. The council has therefore removed the previous life belts and has no plans to make any alternative provision at this time'.
- 647. Embleton Quarry Working Party.** A meeting took place on 14<sup>th</sup> March with the PC and members of the community interested in joining the Embleton Quarry working party. An additional 5 members were agreed for the group, Terms of Reference (TOR's) need to be reviewed as a result. Chairman to action. Next meeting date tbc. Cllr Cooper had a water sample tested at the Quarry site. In summary the Chlorine and Ammonia levels were high at 29.3 parts per million (ppm) and Chlorine 171ppm. Levels for fish to inhabit would be between 0-0.03ppm Ammonia and Chlorine 0-0.08ppm. The working party group to discuss actions at the next meeting.
- 648. Meeting Reports.**
- **Longhoughton Ward 9 Parish Council Meeting** - Friday March 9th 2018 at 6.30pm, Thrunton Trout Fishery. The Chairman reported the usefulness of these meetings in sharing the different concerns of the PC's within the same ward.
- 649. Forthcoming Meetings.**
- None to Report
- 650. Embleton Joint Burial Committee (EJBC).** The Chairman provided an update of the EJBC. Two tenders were received for the maintenance of the Cemetery grounds. Stableyard Landscapes were agreed as the new contractor. Work is ongoing with Architectural Draftmen on Cemetery House.
- 651. E mails Received / Correspondence.**
- **Street Lighting in Whinstone View.** A resident letter opposing the request for additional lighting beside Whinstone View has been received. The Cllr's agreed to re-assess the lighting beside Whinstone View when the three street lamps are working. Cllr Armstrong reported that work was being carried out on Monday 26<sup>th</sup> March.
  - **Grass verge opposite Wesley Way.** Following a resident complaint, a letter was written by the PC to the residents of Wesley Way requesting that they refrain from turning their car on the grass verge. The residents sent an email to the PC in response highlighting other resident parking in the area. The issue was discussed at the meeting and the Cllr's agreed to take no further action.

- **Housing Letter.** In response to the Chairman's letter regarding housing need a letter from Shaun McGonnell (Allocation Team Leader, NCC) was received stating that the property at Dovecote Close was under the responsibility of Karbon Homes and was being re-advertised. They are required to advertise the property through 4 cycles before shortlisting and offering to a new tenant. The Whinstone View property was given to a single occupant with a rural connection with band 2 priority. This person was 6th on the list and the person 7th had no rural connection. The applicants with a 2-bedroom need withdrew / rejected the offer, therefore the Council then go to single occupants in priority banding with a rural connection as per the policy.

## 652. Financial Matters

- Account Balance £46,283.34 28/02/2018  
*Parish Council* (£21,366.60)  
*Quarry* (£22,323.26)  
*Neighbourhood Plan* (£2593.48)
- Spent & Received since 26/03/18
  - Clerk Wages & Expenses January 2018 -£271.49
  - Embleton Primary School (Photocopies) -£5.00
  - Clerk – Printer Ink Cartridges -£31.88
  - Methodist Church, Christon Bank -£10.00
  - Parish Church Rooms 7<sup>th</sup> Feb (NP Meeting) -£15.00
  - D Moody -£900.00
  - T Howells (Azure Printing) -£45.00
  - Parish Church Rooms (NP Meeting) -£15.00
  - Parish Church Rooms (Quarry Open Meeting) -£15.00
  - Ludman Planning (NP) -£1904.40
- Cheques required
  - Clerk Wages & Expenses February 2018 -£228.14
  - Creighton Hall, Embleton Room Hire -£27.50
  - Clerk PC Expense Norton & Windows (Transparency Fund) -£129.98
  - Moody's Londis Quarry Meeting Refreshments -£25.00
  - Parish Church Rooms (NP Meetings) -£30.00
  - Whinstone Times Printing (NP) -£150.00
  - Playing Field Rates -£75.92

## 653. Planning Matters.

- 18/00703/LBC. Listed building consent for internal alterations to extend the existing shower room into part of the adjacent lobby space to form a wheelchair accessible wet room. Embleton Tower, Embleton Main Street, Embleton, NE66 3UW. Mr K J Seymour Walker.  
 Comment Expiry Date: 26th March 2018.  
 NO COMMENTS
- 18/00687/FUL. Substitution of plots 13-15 Springfield, Christon Bank. Springfield 27 B1340 B6347 Christon Bank Main Road, Christon Bank, Alnwick, NE66 3ET. Mr G Thompson  
 Comment Expiry Date: 29th March 2018.  
 No COMMENTS
- 18/00579/FUL. Proposal to develop land to the north of Quarry House, Embleton to provide eight dwellings. Land North of Quarry House, Embleton Northumberland. Mr Richard Manners. Planning update – Case to be discussed at North Northumberland Planning Committee.  
 The PC objected to the planning application at the February 2018 PC Meeting. The Cllr's agreed that the Chairman should write a further letter of objection to local MP Ann Marie Trevelyan.

- **PRE PLANNING CONSULTATION.** Proposed Communication installation for Arqiva's Smart Meter Network at SW Adjacent to Bus Stop B1339, Alnwick, Northumberland, NE66 3XS.  
Further to the objection at the February PC Meeting, Arqiva responded that the network could be reduced in height to 8.3 meters however the meter needs to be in the planned location to work effectively. Cllr Moody requested that the meter is also moved off the path. Chairman to action.
- **18/01014/FUL.** Proposed Construction of 7 Dwellings. Land West Of Station Road Station Road, Embleton, Northumberland. Mr & Mrs Robinson.  
Comment Expiry Date: 13<sup>th</sup> April 2018  
The Planning application was received by the PC prior to the publication of the March 2018 meeting agenda. Cllr's to be consulted on the application via email and a response collectively agreed. Clerk & Chairman to action.
- **18/00021/VARYCO.** Removal of Condition 3 (time limit – caravan) on approved planning application 11/02793/FUL. Dunstan Steads Farm, Embleton, Northumberland, NE66 3DT. Mr Brown  
The above planning application has been withdrawn at the Applicants request.

**654. Agenda Items for Next Meeting.**

- Dog Warden Meeting – Cllr Armstrong.

**655. Time, Date and Venue of next meeting**

Proposed that the meeting should be held on Monday 23<sup>rd</sup> April 2018 at 7:30pm in Christon Bank Methodist Church.