

Minutes for the Meeting of Embleton Parish Council

Monday 27th November 2017 at 7.00pm

Methodist Church, Christon Bank

Chairman: Terry Howells

Present: Monica Cornall, Adam Moody, Vickie Fyffe, Ray Imeson, David Cooper, Andrew Chillingsworth, Richard Manners, Raymond Carss

Attendees: County Councillor Wendy Pattison (Northumberland County Council (NCC)), one member of the public

Clerk: Melissa Gilroy

569. Declaration of interests: Cllr Carss (Creighton Hall), Cllr Moody (Village Bonfire)

570. Apologies: Georgina Armstrong

571. Confirmation of minutes of last meeting

The Minutes of the 23rd October 2017 were agreed as a true record.

Proposer: Cllr Cooper

Secunder: Cllr Moody

572. Tony Brown – Alnwick Medical Group. Baby clinic discussions to be held at the February 2018 meeting. Clerk to clarify the evening and weekend surgery opening times and publicise in the Whinstone Times.

573. Matters arising from minutes of last meeting

- **Christon Bank Stone Planters.** The Clerk received G Mallaburn's 5m public liability insurance certificate and this has been passed onto NCC for approval. Cllr Cooper and G Mallaburn marked out the foundations of where the Christon Bank Planters were to be sited. This has resulted in several complaints made to Embleton Parish Council (EPC) by residents. Concerns have included the positions restricting visibility for vehicles exiting the Steadings and opposite Springfield and the request that the planters are positioned closer to the village entry points. Cllr Cooper and Cllr Chillingsworth to consult with local residents and John Young to agree where the planters will be sited in place of the current Christon Bank signs. John Young agreed to supply the stone and the Embleton planters signs to be used as a size guide. Cllr Cooper agreed to liaise with G Mallaburn to fill in the established foundations and provide NCC with images of the revised site for the planters.
- **Lamp post bins / notices replacement.** Bob Hodgson, Area Manager (North), offered to supply and fit a free-standing bin without charge. Councillors agreed to position this at the site of the new bus shelter and reposition the bus shelter lamp post bin to the lamp post opposite the playpark. County Cllr Pattison to request that NCC reposition and install the new bin. Clerk to order two new wheelie bins to replace the broken bins outside the Golf Club.
- **Village Bonfire.** Cllr Moody organised the village bonfire in November, Cllr's agreed to contribute £250 towards the display.
- **Road through Christon Bank following the BT Open Reach work.** The contractor has temporarily repaired the road and have 6 months under the New Roads and Street works Act 1991 to make them permanent. Cllr Cooper to monitor.

Cllr Cornall also reported a telegraph pole down at Dunstan Steads as a result of the Open Reach works. Cllr Cooper to supply the contact details for Roadworks at NCC and also BT.

574. County Councillor's Report. County Cllr Pattison provided a report that was circulated to Cllr's alongside the meeting summons and agenda. The full report is available upon request. In summary:

- **2017 Update.** The 20mph traffic management scheme through Christon Bank is progressing well and County Councillor Pattison has given £2k from her Members Allowance to the NCC design team to speed up the 20mph scheme. The frontage at Whinstone View has been tidied up and will hopefully look better once the grass grows through next year. County Cllr Pattison now attends the Embleton Neighbourhood Plan meetings to keep up to date on developments.
- **Christon Bank Sewerage Complaint.** County Cllr Pattison has received a complaint from a local resident regarding the sewerage pumping station in Christon Bank and its ability to cope with heavy rain fall. Northumbrian Water has attended the station in the past few weeks. Situation to be monitored.
- **Small Business Rate Relief.** A review of entitlement to small business rates relief is about to be carried out. If certain criteria are met, then small business rates relief of up to 100% of the liability may be awarded. This can mean that if NCC are not notified when there is a change of occupier it does not necessarily affect the amount of business rates payable. Also, if a property becomes empty the ratepayer is no longer entitled to this relief and empty rates will become payable at some stage. NCC need to ensure that they hold accurate information regarding the occupiers of businesses and whether they are occupied or empty. Any queries to the Business Rates team please telephone 01670 624885.
- **LED Street Lighting.** Street lighting is designed by NCC to light the carriageway and footway and minimise any ingress into properties. NCC'S dimming policy is as follows:
100% of power from dusk until midnight. 50% of power from midnight until 0600 hrs
100% of power from 0600 hrs until dawn. The new lanterns which are being installed do have this dimming regime built into to them.
- **Core Strategy Update.** New Local Plan will set policies for the next 20 years. A new timetable has been laid out for preparation of the Northumberland Local Plan - the key planning policies for the county up to 2036. NCC's cabinet considered a report in November which set out the stages of a comprehensive review of previous proposals, and how a new plan will be submitted to Government by summer 2019. This will be a Local Plan which will include far more detailed planning policies than would have been provided in the now withdrawn Core Strategy Local Plan, allowing for a consistent set of planning policies right across Northumberland.
- **Five-Year Housing Land Supply Document.** This demonstrates that the County has sufficient housing land to meet needs over the next five years, and will strengthen the existing planning policy framework that forms the basis for the determination of planning applications up to the point when a Local Plan is agreed. In addition to this, the development of further Neighbourhood Plans continues to add further local detailed planning policy coverage across the county. See the links below for both the initial and secondary consultation regarding housing supply. The bulk of the content relevant to the production of the neighbourhood plan is in the secondary consultation, however, the initial consultation provides background.
 - 1) Primary.
<https://www.gov.uk/government/consultations/fixing-our-broken-housing-market-consultation>.
 - 2) Secondary
<https://www.gov.uk/government/consultations/planning-for-the-right-homes-in-the-right-places-consultation-proposals>

- **My Street App Rollout.** A mobile phone app which makes it easier for residents to report issues affecting their local community is being rolled out across the region. Residents can download the new app and use it to access information on a number of problems such as anti-social behaviour, noise, litter, street lighting and roads all in one place.
 - **County Hall Renovation.** County Hall requires significant investment to meet the future needs of NCC. Planned re-modelling will provide an opportunity for the users of the building to help shape its future design, layout and features. Staff will be asked for their suggestions and ideas.
- 575. Precept for 2018-19.** The Clerk built an additional 1k into the 2018-19 budget to account for the additional houses in Creighton Place, the revised budget document was circulated prior to the meeting. Cllr's all agreed to the budget for 2018-19, Clerk to send documentation to NCC.
- 576. Christon Bank Noticeboard.** Cllr Cooper has cleaned up and greatly improved the visibility of the Christon Bank noticeboard and has agreed to repair the lock and tidy up the wooden fascia. Clerk to supply the key to the board.
- 577. Quakers Row Property Boundaries.** The property on Quakers Row that received additional land to the rear of their property have extended their boundary further by using Quarry Land now belonging to EPC for the storage of wood and building equipment. Cllr's discussed the options available to the PC and agreed to write to the resident of Quakers Row to enquire about what intention they have for the land and if they would have an interest in leasing the land from EPC. This income could then be used for the development of the Quarry site. Chairman & Clerk to action.
- 578. Neighbourhood Plan.** The Chairman provided an update of the Neighbourhood Plan (NP) working party group:
- **Drop in event feedback.** The Chairman feedback the list of issues raised that were for the attention of EPC. These included limiting the signage on the village green, a playpark in Christon Bank, games for the village green, community arts events, more village benches, a larger Xmas tree and more GP services. Many of these have already been discussed at previous EPC meetings. The Cllr's also discussed the movement of the recycling plant from the Quarry entrance to Quarry House. Several new sites were discussed and it was requested that County Cllr Pattison contacts Terry Harkins at NCC to set up a site discussion to begin the process or re-siting.
 - **Station Road Development.** The notes of the PC drop in meeting were circulated with the meeting agenda. At the meeting illustrations of a linear 7 house development along Station Road were presented. No planning application has been submitted to date. Chairman to send a copy of the meeting notes to the site developers (Robertson's) for information.
 - **NP – TOR's.** Chairman to develop and finalise the NP Terms of Reference.
- 579. Creighton Place Development.** The work to the sewerage system is ongoing and continuing to cause problems to the local residents of Woodsteads. The Gazette have been informed of the current situation for reporting. The Chairman also noted that the Cussins contractors have begun to use the Station Road gates again which has been permitted by Liz O'Brien (NCC).
- 580. Embleton Quarry Working Party. Update & TOR's.** An EPC working party meeting was held on 7th November to discuss and agree the requirements for a working party to manage Embleton Quarry. Following the meeting Cllr Cooper and the Chairman drafted up the TOR's for the group and these were circulated prior to the meeting. Cllr's agreed the TOR's.
Proposer: Cllr Imeson
Secunder: Cllr Fyffe

It was agreed that the following Cllr's would represent EPC on the working party for 2017-18. Chairman, Cllr Fyffe, Cllr Cooper, Cllr Imeson and Cllr Moody. An article in the Whinstone Times will seek to recruit three local representatives (Chairman to action) and other members within the group are to include the Head Teacher of Embleton Primary School (Nicola Threlfall) and a local wildlife specialist (tbc). The Chairman will set a date in January 2018 for the first working party meeting.

581. Condition of bank between B1339 and Whinstone View. No further actions required until Spring 2018.

582. Meeting Reports.

- **AONB Parish Chairs Meeting 15th November.** Cllr Cornall was in attendance at the meeting and briefed Cllr's on the Coastal Care Volunteering Group with reference to the Embleton Quarry. The group volunteer in the natural coastal environment helping to tidy and organise outdoor areas. The wildlife specialist Gary Woodburn was also recommended to EPC in relation to the Embleton Quarry working party. Other discussions included the grants available to EPC to assist with the management of the Quarry site.
- **North Northumberland Local Area Council Meeting 23rd November.** Cllr Moody represented EPC at the meeting. Prior to the meeting several residents of Horsley Place (Christon Bank) expressed their concerns to EPC and County Cllr Pattison regarding the planning application for 13 dwellings beside Horsley Place. Two local residents of Horsley Place attended the meeting to contest the planning application. The planning application was discussed at the Local Area Council Meeting and was subsequently approved.

583. Forthcoming Meetings. North Northumberland Local Area Council, 21st December 4pm, Alnwick Northumberland Hall. Cllr Moody to attend (tbc).

584. Embleton Joint Burial Committee (EJBC). No updates to report, next meeting to be held on Monday 4th December.

585. Creighton Hall Funding Request. EPC received a funding request from the Creighton Hall Committee for funding to assist in the replacement of the flooring in the main hall. It was agreed that EPC would donate £200. Clerk to action

586. E mails Received / Correspondence. An email was received from a Horsley Place (Christon Bank) resident requesting that EPC consider the lack of scheduled service buses through Christon Bank and also the request to establish some community woodland / orchard areas in Embleton and Christon Bank. The woodland issue is more relevant to the NP but the bus service was discussed and it was agreed that NCC should be written to requesting a 3-month trial bus service passing through Christon Bank. Clerk to action.

587. Financial Matters

- Account Balance £49,616.70 31/10/2017
(Includes the NP grant and the Quarry grant. Account balance to be broken down further for future meetings).
- Spent & Received since 23/10/17

○ Clerk Wages & Expenses	-£189.40 (September 17)
○ Creighton Memorial Hall	-£13.75
○ Neighbourhood Plan Fliers – Azure	-£54.00
○ Playpark Insurance	-£1078.16
○ BDO Annual Audit Fee	-£276.00
○ Ludman Planning (NP)	-£1454.40
○ Neighbourhood Plan Grant (NP)	+£4452.00
○ Sintons Embleton Quarry Grant	+22634.38
○ Parish Church Rooms Overpayment	+£208.33

- Parish Church Rooms Meeting (NP) - £20.00
- Sign Repayment +£14.94
- Cheques required
 - Clerk Wages & Expenses -£336.79 (October 17)
 - Christon Bank Methodist Church -£10.00
 - Clerk – Littering Signs -£44.88
 - Creighton Hall (Quarry Meeting) -£13.75
 - British Legion Poppy Appeal -£19.00
 - Cllr Moody Meeting Mileage -£25.20
 - Cllr Moody Firework Donation -£250.00
 - Creighton Memorial Hall -£200.00

588. Planning Matters.

- 17/03835/FUL. Replacement of the two existing small bird hides with a new single timber hide. An earth pathway is proposed that leads off the existing pathway and will rise to a section of the timber boardwalk path. Land to the East of Newton Pool, Low Newton By The Sea. National Trust. Expiry date for comment: 16th November 2017.
NO COMMENT.
- 17/03461/FUL. Replacement of existing dwelling with two new dwellings. 16 Springfield View, Christon Bank, Alnwick, NE66 3ET. Mr Thompson. Expiry date for comment: 15th November 2017.
NO COMMENT
- 17/04214/FUL. Single storey extension to the rear and side of the existing dwelling. 2 Merton Cottages, Embleton, Alnwick, NE55 3XL. Ms L Johnston. Expiry Date 13th December 2017.
NO COMMENT

589. Agenda Items for Next Meeting.

- Recycling site repositioning
- Adrian Hinchcliffe – AONB Representative.
- Cricket Club funding request

590. Time, Date and Venue of next meeting

Proposed that the meeting should be held on Monday 22nd January 2017 at 7:00pm in Creighton Hall, Embleton