

**Minutes of the Meeting of Embleton Parish Neighbourhood Plan Project Team
at 7pm on Tuesday 7th November 2017 in Embleton Church Parish Room**

- Chair:** David Ainsley
- Present:** Paul Bevan, Raymond Carss, Alisoun Carss, Karen Greenhoff, Michael Heslop, Joan Little.
- Apologies:** Rita Cavill, Monica Cornall, Terry Howells, Christine Hunter, Richard Lewis, Adam Moody.
- In attendance:** John Boardman, Cllr Wendy Pattison.
- Secretary:** **Karen Greenhoff**

1. Minutes of the last meeting. The minutes of the last meeting were accepted.

2. Matters arising from the last meeting.

- a. Housing demographics work is ongoing; KG is in the process of updating housing usage data and historical data has been requested from NCC.
- b. Project logo work is ongoing with the village school; initial submissions will be edited in a workshop event, which will also form part of the consultation process with the school alongside an invitation for the schoolchildren to contribute ideas to the plan. K G has initiated communication with the school but access has been delayed by OFSTED visit and half term holidays.

3. Outputs of the Initial Consultation

The NP Team have considered the comments received from the community consultation and agreed on the primary responder (Parish Council, County Council or Neighbourhood Plan). The quantitative and qualitative data has been shared and discussed with Jenny Ludman (Consultant) and at this meeting with John Boardman and Wendy Pattison. KG to forward an electronic copy to the latter. two.

Additional comments received in response to posters and flyers at Moody's were handed to KG and Joan Little agreed to collect any left at the shop in Christon Bank. These will be added to the final data set.

4. Consultancy - the next steps

- a. The next consultation stage was agreed at the Project Meeting with Jenny Ludman on 25th October 2017. These were confirmed by David Ainsley as
 - Landowners TH/DA
 - Housing need TH/AM
 - School, recreation KG
 - Environmental to be confirmed
 - Business MH
 - Tourism AC/AM

Consultations above to be conducted and initial reports to be discussed in early January 2018 (proposed date 10th but to be confirmed) and progress to be logged via a spreadsheet to be posted on-line by Paul Bevan. Final analysis to inform the NP by the end of January 2018

b. Posters to be displayed directing individuals to visit the NP website for information on NP progress and consultancy findings.

5. Finance.

- a. Michael Heslop confirmed that from the initial grant of £4452,; spending to date stood at £1720, primarily on Consultancy Services and printing costs.
- b. Additional, as yet unclaimed, expenses from the initial consultancy event are outstanding. KG to action.

6. AOB

a. NCC Update

A meeting on the 27th November will update the housing requirements for the purpose of NPs. The NCC can provide an outline evidence base for housing need analysis.

NCC outlined the changing impact of local NP policies on influencing planning decisions at each stage of a housing development. An NP is increasingly influential as it moves towards community agreement. In order to impact on future local planning issues the plan must develop with comprehensive research as quickly as possible.

Wendy Pattison clarified action on two issues raised by the consultancy event. A wall is to be considered along the embankment adjacent to the new housing within the quarry. There will also be an additional £2000 available to begin the introduction of a 20mph zone throughout the village of Embleton.

b. Houses on land adjacent to Station Road

Local PC and NCC members have been invited to a meeting to discuss proposed housing on the green field site adjacent to Station Road in Embleton village. The PC and NCC elected members are invited to attend the drop-in consultancy between 10 and 12noon on Friday 10th November in the Ladies Room of the Creighton Hall. It was confirmed that there is no public invitation to this meeting.

7. Date of Next Meeting

29th November 2017 at 7.00pm (venue to be confirmed)