

**Minutes of the Meeting of Embleton Parish Neighbourhood Steering Group
at 7.30pm on Wednesday 4th April 2018 in Embleton Church Parish Room**

Chair: Terry Howells

Present Paul Bevan, Karen Greenhoff, Michael Heslop, Terry Howells, Joan Little, Adam Moody

Apologies: David Ainsley, Monica Cornell, Raymond Carss, Alisoun Carss, Christine Hunter, Monica Cornell, Vickie Fyfe, Wendy Pattison, John Boardman.

Secretary: Karen Greenhoff

1. Minutes of the last meeting. Accepted

2. Matters arising from the last meeting None

3. Second Community Consultancy.

It was agreed that the Vision and Objectives, plus the mapped Settlement Boundaries of Embleton and Christon Bank would be published in the Whinstone Times for community consultation at the end of April. This would include a comment in the Editorial about the planning process. A consultancy period of 3 weeks and an agreed closing date for completed re-sponse forms on 20th May 2018.

Collection points are Post Office - Embleton

Post Office - Christon Bank

Porch of Jasmine Cottage (Joan Little) - CB

Parish Room - Embleton

Actions

DA to prepare a short article about Neighbourhood Planning to inform editorial in the Whinstone Times.

KG to confirm minor amendments in text and prepare the insert for the Whinstone Times for Mary Kibble and Print Unit

KG to contact Mary Kibble to change initial contact point for NP comments/ re-quests to the Parish Council (TH) email

KG to request a rationale for the agreement of the NP Settlement Boundaries.

4. Finance

It was confirmed that the first phase of grant funding has used spent on consultant fees, community consultation expenses and meeting room hire. It was noted that the NPSG can now apply for additional funding (not ring fenced) of £8000 and request technical support from AECOM

5. AOB none.

6. Date of Next Meeting

Wednesday 25th April 2018 at Parish Rooms at 7.00pm